

***Virginia Ship Repair Foundation***



**2023 SENIOR TRADESPERSON OF THE YEAR**

*(More than five years of experience in trade)*

**NOMINATION FORM**

**Only ONE Senior Tradesperson Nominee per company will be accepted.**

**THIS AWARD IS OPEN TO VSRA MEMBER COMPANIES ONLY.
INCOMPLETE NOMINATIONS WILL NOT BE CONSIDERED.**

***Please Note: This award is for recognition of a tradesperson; submissions for any non-tradesperson will not be considered. A tradesperson is a worker employed in a particular trade or craft requiring skill.***

**Company Submitting Nomination: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NOMINEE INFORMATION**

Nominee’s Name: Click here to enter text.

Nominee’s Trade Area: Click here to enter text.

**More than 5 years in trade? YES☐ NO☐** *(Note: Total experience in trade, regardless of company affiliation)*

Nominee’s Current Job Title: Click here to enter text.

Nominee’s Telephone Number: Click here to enter text.

Nominee’s E-mail: Click here to enter text.

Nominee’s Jacket Size: Choose an item.

**NOMINATOR INFORMATION**

Nominator’s Name: Click here to enter text.

Nominator’s Job Title: Click here to enter text.

Nominator’s Email: Click here to enter text.

Nominator’s Telephone Number: Click here to enter text.

**SUBMISSION INSTRUCTIONS**

Ensure all prompts are fully answered. Incomplete nominations will not be considered.Submit your completed nomination form via e-mail or mail to the attention of Carina Phillips:

*E-mail:* CPhillips@VirginiaShipRepair.org

*Mail:* 101 West Main Street, Suite 5500, Norfolk, VA 23510

 **Please submit this application form by Friday, October 13, 2023, at 5:00 PM. No extensions will be made to the deadline and late nominations will not be accepted!** If you have any questions, please contact Carina Phillips at CPhillips@VirginiaShipRepair.org.

**PART I: PERFORMANCE STANDARDS**

***Nomination Tips:*** *Please refrain from using the nominee’s name or company name in your nominee descriptions other than on the first page of the nomination form. Also please refrain from using HE or SHE within nominee descriptions, instead please use NOMINEE, THEM, THEY or THEIR as we want to maintain anonymity of the individual. Do not alter this form in any way, such as design or adding logos to each page.****Please comment on performance for each standard, describe how the nominee has excelled in their trade, and be sure to cite specific examples.***

1. Cite specific examples of ways in which the nominee seeks training and improvement opportunities to enhance trade and operational expertise; provide examples of professional development achievements (e.g.: certifications, training, and specialized skills); include attachments as needed.

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| --- |
| Click here to enter text. |

1. Cite specific examples of ways in which the nominee instills safe working practices in co-workers/team, including awards and recognitions earned.

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| Click here to enter text. |

1. Cite specific examples of ways in which the nominee consistently shares trade knowledge with less experienced co-workers.

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| Click here to enter text. |

1. Cite specific examples of how the nominee compares to their peers.

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| --- |
| Click here to enter text. |

**PART II: PROFESSIONAL REPRESENTATION OF THE SHIP REPAIR INDUSTRY**

***Nomination Tips:*** *Please refrain from using the nominee’s name or company name in your nominee descriptions other than on the first page of the nomination form. Also please refrain from using HE or SHE within nominee descriptions, instead please use NOMINEE, THEM, THEY or THEIR as we want to maintain anonymity of the individual. Do not alter this form in any way, such as design or adding logos to each page.*

***Please provide two specific examples with supporting documentation of how this nominee has EXCELLED in their trade, and how their actions have:***

***(a) resulted in a positive image for ship repair, and/or***

***(b) had a positive impact on the staffs’ work process or environment, and/or***

***(c) resulted in better service or products to clients.***

1. Example #1:

|  |
| --- |
| Click here to enter text. |

1. Example #2:

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| Click here to enter text. |

**PART III: PROFESSIONAL AND PERSONAL ACHIEVEMENTS**

***Nomination Tips:*** *Please try to refrain from using the nominee’s name or company name in your nominee descriptions other than on the first page of the nomination form. Also please refrain from using HE or SHE within nominee descriptions, instead please use NOMINEE, THEM, THEY or THEIR as we want to maintain anonymity of the individual. Do not alter this form in any way, such as design or adding logos to each page.*

***Please provide specific data and examples for each of the following, and be sure to include attachments that may assist in demonstrating the Nominee’s achievements in each area:***

1. Education and Training Achievements *(include attachments)*

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| --- |
| Click here to enter text. |

1. Professional and Industry Leadership Achievements *(include attachments)*

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| Click here to enter text. |

1. Community Leadership Achievements within last 12 months *(examples of mentorship, community contribution or leadership)*

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| Click here to enter text. |

**PART IV: COMPANY AWARD AGREEMENT**

The selected Tradesperson of the Year winner will be awarded a cash prize by VSRA and publicly recognized during the General Membership Luncheon and at various events throughout the year. **In addition, the company submitting this nomination form agrees to give the nominee time to attend the VSRA General Membership Luncheon on Tuesday, November 14, 2023, where the winner will be announced.** The company may decide, at their discretion, to allow the paid day off and allow the employee to attend the luncheon on a regularly scheduled workday. Nominees may bring one guest of their choosing to the event.

*Authorizing Company Representative Signature Date*